



UNIVERSITÀ DEL PIEMONTE ORIENTALE

**CAIIPUS**  
PIEMONTE  
A UNIVERSAL EXPERIENCE

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What is the EDISU scholarship?



1. Accomodation
2. Scholarship
3. Restaurant service



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But first of all, what do I need to participate?



some Consular documents



ISEE PARIFICATA NO MORE REQUIRED FOR THE APPLICATION

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Why Edisu do not ask Isee Parificata anymore?

Because they directly take the responsibility to calculate the ISEE Parificata  
On your behalf.



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## Which are the required Consular documents?

*Check page 77-78 for details and Annex E!!*

- family members certificate \* (in case, MUST BE WRITTEN why one parent is missing)
- income of all the members of the family for 2023 \*
- the bank accounts/deposits possessed by each adult member included in the family unit (also student and siblings) on 31<sup>st</sup> December 23 (translated in english)
- Buildings and land possession - if applicable at 31<sup>st</sup> December 23 (translated and legalized by the Italian Embassy)
- Buildings ownership value/revenue - if applicable (translated and legalized by Italian Embassy) – in Square meters
- house rents of your family - if applicable\*
- all the family business income of 2023 - if applicable\*

\*TRANSLATED in Italian AND LEGALIZED

**REMEMBER TO KEEP A COPY OF ALL THE DOCUMENTS AND SEND THE ORIGINAL ONES**

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## Be Careful...

These documents must be issued in 2024.

**NO AFFIDAVIT OR SELF DECLARATION ACCEPTED!**

The consular declaration must attest also the “missing” things (i.e. “non working”, “no house possession”, “no bank account on his/her name”)

**SPECIAL NOTE:** for those who have a passport with only the given name and not the family name, **BE CAREFUL** in your visa request... don't split your name, but fill the request with **ONLY** the given name.

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## Be Careful...

Whenever there is an adult (+18 on 1<sup>st</sup> January 24) family member without a bank account, this info must be specified: only for this info, an affidavit or a notary certificate is acceptable, but it must be translated into Italian and legalized.

If students do not provide this info referred to all the adult family members, they will be excluded

All incomes must be in local value.

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### Students coming from particularly poor countries

must submit a single certificate, issued by the Italian diplomatic mission in their home countries, attesting that the student does not belong to a family known for its high incomes and its high social level.

### Particularly poor countries are:

Afghanistan, Angola, Bangladesh, Benin, Burkina Faso, Burundi, Cambodia, Chad, Comoros, Congo (Democratic Republic of), Korea (Democratic Republic of), Eritrea, Ethiopia, Gambia, Djibouti, Guinea, Guinea Bissau, Haiti, Kiribati, Laos (People's Democratic Republic of), Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Central African Republic, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Salomon (Islands), Somalia, Sudan, South Sudan, Syria, Tanzania, East Timor, Togo, Tuvalu, Uganda, Yemen, Zambia

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Lets' revise the steps so far:

1. Collect all the consular documents
2. Apply online (with Codice fiscale) by september 3° at noon
3. send all the documents via post mail within the deadline

**DOCUMENTS MUST ARRIVE WITHIN DEADLINE**

PLEASE: before opening tickets, read carefully the notice of competition and FAQ. For any ticket to EDISU allow at least 2 working days for the reply, don't send multiple requests or you will cause a general delay in all the answer.

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**APPLICATION IS ALREADY OPEN  
ON EDISU WEBSITE**

<https://www.edisu.piemonte.it/en>



Remember to click on SUBMIT in the due time



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# STEP 1

## Register to EDISU Online Services



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### STEP 1

1. register to EDISU Online Services with a Temporary Login Code 2024/25 (it takes up to 6h to be ready)  
if the student does not have the Italian tax code yet, he/she calculate it autonomously using one of the calculators available online. This will be a temporary tax code valid for the EDISU application only.
2. fill out the application form; **- CAREFUL TO THE EMAIL YOU CHOSE -** and press FINAL SAVE
3. print the application form;
4. sign the application form by hand;
5. attach the following documents in PDF:
  - a) Application form, signed by the student;
  - b) Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
6. Transmit the application by clicking SEND

*See page 29-30 of the scholarship*

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Following the transmission of the application,  
two receipts are sent to the e-mail address indicated:

1. The first confirmation, with the subject "Acquisizione dati via web"
2. The second confirmation, with the subject "Ricezione pratica"

The application has been correctly transmitted if and only if  
the first confirmation is delivered

It is your responsibility to check carefully your attachments

EDISU will not accept incomplete or hard to read documents

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## Submission of the documents by the online upload procedure

- Students must submit the documents listed below by the online procedure he/she finds in the application and within the deadline specified above (3 Sep. 2024 at noon, Italian time).

- The documents are:

a. the consular documents about the family composition, incomes and assets. It is mandatory to attach both the original language version and the translation into Italian;

b. The official tax code (issued by the Italian embassy in their country or by the Agenzia delle entrate).

c. Passport or ID card

Students can attach up to 5 files: the files must be in a readable .PDF format and each file must contain the whole documentation of a specific type required (e.g. one file with all the pages of the family composition documents in original language and in Italian, another with the all income of the family members and so on...).

If students cannot meet the above-mentioned deadlines, he/she will be excluded from the provisional ranking lists. He/she can be set in the definitive ranking lists if he/she submit the required and correct documents within the complaints deadlines by the complaint online procedure

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# STEP 2

Submission of the documents by post mail.  
Documents must arrive within the deadline



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**How do I submit my consular documents (IN ORIGINAL) to EDISU?**

**ONLY** By post mail (by carrier/courier) to

**EDISU PIEMONTE**

**Via Madama Cristina, 83 10126 TORINO (ITALY)**

Add your ID/passport picture in the envelope

WRITE COMPULSORY **"SURNAME and NAME D.C. a.a. 2024/25"** on the envelope

Documents **MUST ARRIVE** within the deadline

A copy of your visa should be uploaded in the online procedure.

*[Further details on the procedures pag. 81-87 of the scholarship](#)*

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## DEADLINE for receiving documents

SCHOLARSHIP AND ACCOMODATION\*\*:  
SEPTEMBER 3th AT NOON (ITALIAN TIME)  
or SEPTEMBER 16°

SCHOLARSHIP ONLY:  
SEPTEMBER 26°  
or NOVEMBER 12°

**\*\*IN CASE OF VISA DELAY: DOCUMENTS NOT LATER THAN NOVEMBER 12° AND  
ENROLMENT WITHIN NOVEMBER 30°**



DEADLINES ARE MANDATORY FOR THE TRANSMISSION OF THE REQUEST

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## DEADLINE REQUIREMENTS

- a) Application form, signed;
- b) Copy of the passport main page and signature page,  
in black and white, scanned on a single sheet
- c) Consular documents
- f) Official fiscal code (can be requested to the Embassy)

Visa, as soon as you have it

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## IF YOU MISS SOME DOCUMENTS

EDISU WILL NOTIFY YOU (IF YOU RESPECT MAIN DEADLINES 3° or 26° Sept)  
And you will be in time to send the missing documents  
By 16° september or 12° november

CHECK THE GUIDELINES FOR FURTHER DETAILS

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## Visa delay

Students who apply for the  
accommodation but have a delay on  
the issuing of the visa due to the  
Embassy, have some delayed deadlines  
by EDISU

(November 12th)

**CHECK THE STUDENTS GUIDELINES FOR DETAILS pag. 83**

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**BUT**  
**YOU MUST BE ENROLLED WITHIN**  
**NOVEMBER 30TH**

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## RESULTS

- ACCOMODATION\*:- TEMPORARY LIST OF ELIGIBLES 11°SEPTEMBER  
 - FINAL 23° SEPTEMBER \*\*  
 (WINNER, ELIGIBLE, EXCLUDED, SUSPENDED)
- SCHOLARSHIP: - TEMPORARY LIST OF ELIGIBLES 22° OCTOBER  
 - FINAL LIST for first year, 16° december  
 (WINNER, ELIGIBLE, EXCLUDED, SUSPENDED)



\*ONLY TWO PLACE AVAILABLE FOR 1° YEAR STUDENTS

\*\* YOU MUST ACCEPT ACCOMODATION BETWEEN SEPTEMBER 23° AND 25°

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 **IF YOU WIN THE ACCOMODATION** 

YOU NEED TO ACCEPT THE ACCOMODATION \*  
\*ask for delay


 **IF YOU ARE ELEGIBLE FOR THE ACCOMODATION** 

YOU NEED TO MAKE THE DECLARATION OF INTEREST\*\*  
\*\* declare house contract by November 23rd

 **WITHIN SEPTEMBER 23° AND 25° AT NOON** 

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**UPO** UNIVERSITÀ DEL PIEMONTE ORIENTALE

**IF YOU WIN THE SCHOLARSHIP** 

You will receive the first 50% installment from the end of december

In order to get the remaining 50%, you need to register 20 CREDITS by May 31° and attest them on edisu website.  
The 50% will be accredited in July 25

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WHAT IF I DON'T REACH 20 CREDITS BY MAY 31° 2025?

you still have time to reach 20 CREDITS by August 2025 to get the remaining money by December 2025

IF YOU FAIL THIS LAST CHANCE, YOU WILL HAVE TO GIVE ALL THE MONEY YOU RECEIVED BACK TO EDISU AND PAY UNIVERSITY TAXES



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IN ANY CASE once you arrive YOU SHOULD MAKE ISEE PARIFICATA using the copies of the consular documents IN A CAF OFFICE AND SUBMIT IT TO THE UPO STUDENTS OFFICE OF YOUR DEPARTMENT



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#### AMOUNT OF MONEY

Commuters*:	1901-4565€
Non-residents winners of accomodation:	1100-5218€
Non-residents eligible but not assigned or Non residents who do not ask for accomodation:	3800-7918€

\*if you refuse edisu accomodation



**Female students (STEM) will be granted a higher amount (approx 300€)**  
[Refer to the scholarship page 16](#)



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IF YOU ARE EXCLUDED FOR ANY REASON,  
 YOU CAN APPLY TO MEAL CARD AT ANY TIME with the  
 same requirements of scholarship, but with no deadline

AND ON YOUR SECOND YEAR YOU WILL HAVE ANOTHER  
 CHANCE (minimum 15 CFU).



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## SOME FUTURE PERSPECTIVES:

To obtain the payment of the scholarship you need to declare an Italian address and a SEPA IBAN on the EdisU website within December 13<sup>th</sup>

**TO MAINTAIN THE SCHOLARSHIP ON SECOND YEAR YOU WILL NEED 40 CREDITS BY 10<sup>th</sup> AUGUST 2025**

TO APPLY WITHOUT THE CERTAINTY OF WINNING, 30 CREDITS WILL BE ENOUGH

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BE MINDFUL AND  
GOOD LUCK!!



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#### USEFUL LINKS

[www.edisu.piemonte.it/en](http://www.edisu.piemonte.it/en) (EDISU WEBSITE)

<https://www.edisu.piemonte.it/en/services/scholarships-and-other-grants/scholarship> (SCHOLARSHIP MAIN PAGE)

[www.edisu.piemonte.it/sites/default/files/risorse/documentazione/Bandi\\_di\\_concorso/2024-2025/2024-25%20NOTICE%20OF%20COMPETITION%20-%20SCHOLARSHIPS%2C%20ACCOMMODATIONS%2C%20DEGREE%20AWARD%20AND%20DISABLED%20STUDENTS%20CONTRIBUTION.pdf](http://www.edisu.piemonte.it/sites/default/files/risorse/documentazione/Bandi_di_concorso/2024-2025/2024-25%20NOTICE%20OF%20COMPETITION%20-%20SCHOLARSHIPS%2C%20ACCOMMODATIONS%2C%20DEGREE%20AWARD%20AND%20DISABLED%20STUDENTS%20CONTRIBUTION.pdf) (SCHOLARSHIP)

<http://clio.edisu-piemonte.it/ticket.aspx> (TICKETING SERVICE)

<https://www.edisu.piemonte.it/en/locations-and-contacts/information-and-assistance> FAQ

<http://clio.edisu-piemonte.it/Login.aspx> (registration through temporary code)

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